

CITY OF DANA POINT
AGENDA REPORT

Reviewed By:	
DH	___
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CA	___

DATE: NOVEMBER 26, 2003

TO: CITY MANAGER / CITY COUNCIL

**FROM WILLIAM L. OSSENMACHER, MAYOR
JAMES V. LACY, COUNCILMEMBER
WAYNE RAYFIELD, COUNCILMEMBER**

SUBJECT: CITY COUNCIL GRANT RECOMMENDATIONS

RECOMMENDED ACTION:

That the City Council approve the recommended grant funding as listed within this staff report per City Council Policy 116.

ISSUES:

Does City Council wish to approve the grant funding suggestions?

BACKGROUND:

This grant-funding program has been ongoing for several years and was formalized as a City Council program within Council Policy 116 in the fall of 1999. In August of 2000, the City Council requested a full review of the grant program and any necessary changes to Policy 116 and the funding level. At that time, the Council determined it would be in the community's best interest to expand the original scope from "fine arts/performance grants" to the current scope of "general community benefit." In the subsequent two-year Budget process, conducted in the spring of 2001, Council authorized the current annual funding level of \$50,000. In accordance with City Council Policy 116, individual City Councilmembers may request grant funding for groups and/or projects that benefit the Dana Point community and its residents.

DISCUSSION:

The following are several grant funding requests for Councilmember Lacy, Councilmember Rayfield and Mayor Ossenmacher. These are the first grants requested in this fiscal year.

FISCAL IMPACT:

Funding is currently provided in the FY 03-04 Budget in the total amount of \$50,000. Each Councilmember can allocate up to \$10,000 for groups, events and programs that benefit the City of Dana Point.

ALTERNATIVE ACTIONS:

1. Decline to approve the grant funding requests, either as a whole or individually.
2. Modify the grant funding requests.

SUPPORTING DOCUMENTS:

A.	Councilmember's Funding Requests	3
B.	City Council Policy 116	5

Supporting Document A

Councilmember James V. Lacy

Proposed Fiscal Year 2003 - 04 Grant Funding Recommendations:

- Red Cross (disaster relief) \$ 500
 - South Orange County Watershed Conservancy \$ 1,000
- YTD Total: \$ 1,500

Councilmember Wayne Rayfield

Proposed Fiscal Year 2003 - 04 Grant Funding Recommendations:

- Capistrano Valley Symphony Orchestra \$ 1,000
 - Red Cross (disaster relief) \$ 500
- YTD Total: \$ 1,500

Mayor William L. Ossenmacher

Proposed Fiscal Year 2003 – 04 Grant Funding Recommendations:

- Los Angeles Mission..... \$ 500
 - Salvation Army..... \$ 500
 - Second Harvest Food Bank..... \$ 500
 - Union Rescue Mission..... \$ 500
- YTD Total: \$ 2,000

Supporting Document B

CITY OF DANA POINT**COUNCIL POLICY**

SUBJECT:	PAGE:	EFFECTIVE DATE:	POLICY NO.:
City Council Members Request(s) for Groups or Events that Benefit Dana Point	1 of 1	10/26/99 AMENDED DATE: 9/26/00	116

PURPOSE:

To establish a process for approving City Council Member requests for funding groups, events, or organizations that benefit the Dana Point community.

BACKGROUND:

During Budget deliberations for FY 99/00 and 00/01, City Council approved funding to support groups, events, or organizations that benefit the Dana Point community. In order to ensure a uniform process is followed for distributing the funds, formal guidelines need to be established.

POLICY:

In order to process a City Council Members request, the following guidelines shall be followed:

- City Council will determine the level of funding every two years in conjunction with the City budget process.
- Once the level of funding is established, each City Council Member is eligible to recommend allocating 1/5 of the total funding dedicated to the program. Each City Council Member has the discretion to recommend funding to one or more events or organizations so long as the total funding request does not exceed 1/5 of the total funding for this program.
- If a City Council Member makes a determination to provide funding to a particular group, event, or organization, an agenda report shall be prepared outlining the event or organization and amount of funding recommended by the Council Member. In addition, the agenda report will include correspondence from the organization requesting funding from the City.

- The agenda report will be placed on the consent calendar for formal Council action. If approved, staff will process the contribution for the event or organization.
- At the close of the fiscal year (June 30), all City appropriations cease and any unallocated funding will not be carried over to the next fiscal year.