

**CITY OF DANA POINT**  
**AGENDA REPORT**

Reviewed By:	
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**DATE: AUGUST 25, 2004**

**TO: CITY COUNCIL / CITY MANAGER**

**FROM: JOE SNYDER, MAYOR**  
**JAMES V. LACY, MAYOR PRO TEM**  
**RUSS CHILTON, COUNCIL MEMBER**  
**WILLIAM L. OSSENMACHER, COUNCIL MEMBER**  
**WAYNE RAYFIELD, COUNCIL MEMBER**

**SUBJECT: CITY COUNCIL GRANT RECOMMENDATIONS**

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**RECOMMENDED ACTION:**

That the City Council approve the recommended grant funding by Mayor Snyder, Mayor Pro Tem Lacy, and Council Members Chilton, Ossenmacher, and Rayfield as listed within this staff report per City Council Policy 116.

**ISSUES:**

Does City Council wish to approve the grant funding suggestions?

**BACKGROUND:**

This grant-funding program has been ongoing for several years and was formalized as a City Council program within Council Policy 116 in the fall of 1999. In the current Budget, Council authorized an annual funding level of \$50,000. In accordance with City Council Policy 116, individual City Council Members may request grant funding for groups and/or projects that benefit the Dana Point community and its residents.

**DISCUSSION:**

The following are requests for grant funding by Mayor Joe Snyder, Mayor Pro Tem Lacy and Council Members Chilton, Ossenmacher, and Rayfield. These recommendations are provided in Supporting Document B.

Each Council Member has requested grant funding for Sheriff's Explorer Post 449, which helps young men and women to be future law enforcement officers.

Council Member Chilton requests \$1,500 be provided to the RAISE Foundation. This is a non-profit child abuse prevention organization that has been serving South Orange County for 30 years.

Council Member Ossenmacher is requesting a total of \$3,000 for a variety of local organizations.

**FISCAL IMPACT:**

Funding is currently provided in the FY 2004-05 Budget in the total amount of \$50,000. Each Council Member can allocate up to \$10,000 for groups, events and programs that benefit the City of Dana Point.

**ALTERNATIVE ACTIONS:**

- 1. Decline to approve the grant funding requests, either as a whole or individually.
- 2. Modify the grant funding requests.

**SUPPORTING DOCUMENTS:**

- A. [City Council Policy 116](#).....3
- B. [Funding Requests by Councilmen Chilton, Ossenmacher and Rayfield](#) 5

Supporting Document A

**CITY OF DANA POINT{PRIVATE }**

**COUNCIL POLICY**

<p><b>{PRIVATE }SUBJECT:</b></p> <p><b>City Council Members Request(s) for Groups or Events that Benefit Dana Point</b></p>	<p><b>PAGE:</b></p> <p><b>1 of 1</b></p>	<p><b>EFFECTIVE DATE:</b></p> <p><b>10/26/99</b></p> <p><b>AMENDED DATE:</b></p> <p><b>9/26/00</b></p>	<p><b>POLICY NO.:</b></p> <p><b>116</b></p>
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**PURPOSE:**

To establish a process for approving City Council Member requests for funding groups, events, or organizations that benefit the Dana Point community.

**BACKGROUND:**

During Budget deliberations for FY 99/00 and 00/01, City Council approved funding to support groups, events, or organizations that benefit the Dana Point community. In order to ensure a uniform process is followed for distributing the funds, formal guidelines need to be established.

**POLICY:**

In order to process a City Council Members request, the following guidelines shall be followed:

- City Council will determine the level of funding every two years in conjunction with the City budget process.
- Once the level of funding is established, each City Council Member is eligible to recommend allocating 1/5 of the total funding dedicated to the program. Each City Council Member has the discretion to recommend funding to one or more events or organizations so long as the total funding request does not exceed 1/5 of the total funding for this program.
- If a City Council Member makes a determination to provide funding to a particular group, event, or organization, an agenda report shall be prepared outlining the event or organization and amount of funding recommended by the Council Member. In addition, the agenda report will include correspondence from the organization requesting funding from the City.

- The agenda report will be placed on the consent calendar for formal Council action. If approved, staff will process the contribution for the event or organization.
- At the close of the fiscal year (June 30), all City appropriations cease and any unallocated funding will not be carried over to the next fiscal year.

Supporting Document B

**Mayor Joe Snyder**

Proposed FY 04-05 Grant Funding Recommendation:

- Sheriff's Explorer Post 449 ..... \$ 500

Fiscal 04-05 YTD Total: \$ 500

**Mayor Pro Tem James V. Lacy**

Proposed FY 04-05 Grant Funding Recommendation:

- Sheriff's Explorer Post 449 ..... \$ 500

Fiscal 04-05 YTD Total: \$ 500

**Council Member Russ Chilton**

Proposed FY 04-05 Grant Funding Recommendation:

- RAISE Foundation ..... \$ 1,500
- Sheriff's Explorer Post 449 ..... \$ 1,500

Fiscal 04-05 YTD Total:                    \$ 3,000

**Council Member William L. Ossenmacher**

Previously Approved FY 04-05 Grant Funding Recommendation:

- Materials for Dana Point Library ..... \$ 7,000
- Subtotal:                    \$ 7,000

Proposed FY 04-05 Grant Funding Recommendations:

- Beach Cities Seniors Club ..... \$ 200
- Capistrano Valley Symphony ..... \$ 200
- Dana Point Coast Arts ..... \$ 200
- Dana Point Historical Society ..... \$ 100
- Dana Point Lighthouse Society ..... \$ 200
- Dana Point Women’s Club ..... \$ 200
- Doheny State Beach Interpretive Association ..... \$ 200
- Laguna Beach Community Clinic ..... \$ 200
- Los Angeles Mission ..... \$ 200
- Niguel Art Association ..... \$ 200
- Pet Project Foundation ..... \$ 200
- Salvation Army – O.C. .... \$ 200
- Sand Dollar Guild ..... \$ 200
- Second Harvest Food Bank – O.C. .... \$ 200
- Sheriff’s Explorer Post 449 ..... \$ 100
- Union Rescue Mission ..... \$ 200

Subtotal:                    \$ 3,000

Fiscal 04-05 YTD Total:                    \$10,000

**Council Member Wayne Rayfield**

Proposed FY 04-05 Grant Funding Recommendation:

- Sheriff's Explorer Post 449 ..... \$ 500
- Fiscal 04-05 YTD Total:                   \$ 500