

**CITY OF DANA POINT
AGENDA REPORT**

Reviewed By:	
DH	X
CM	X
CA	

DATE: AUGUST 25, 2004

TO: CITY MANAGER/CITY COUNCIL

FROM MATTHEW SINACORI, DEPUTY CITY ENGINEER

SUBJECT: ADOPTION OF RESOLUTION APPROVING A NOTICE OF COMPLETION FOR THE CONSTRUCTION OF IMPROVEMENTS AT DEL OBISPO PARK AS PART OF THE GENERAL PARK REHABILITATION PROGRAM

RECOMMENDED ACTION:

That the City Council (1) adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING A NOTICE OF COMPLETION FOR THE CONSTRUCTION OF THE GENERAL PARK REHABILITATION PROJECT AT DEL OBISPO PARK

and (2) direct staff to transfer all project savings to the Capital Improvement Program Reserves.

ISSUES:

The City Council awarded a contract to Belaire West Landscape, Incorporated, for the construction of the General Park Rehabilitation Project, on September 24, 2003. The work has been completed in accordance with the approved specifications and to the satisfaction of the City Inspector and the Deputy City Engineer. Since the work has been completed, it would be appropriate for the City Council to approve a Notice of Completion.

BACKGROUND:

The General Park Rehabilitation Program was established by the City Council to provide a mechanism for the City to rehabilitate parks within the City's control. The City owns and operates 20 parks currently and plans for the construction of several others.

The City completed a comprehensive survey in 2003 of the existing parks and had identified Del Obispo Park as the park with the most need for rehabilitation.

Necessary improvements included:

1. Re-grading all three baseball fields, including the reconstruction of the infield and placement of brick dust and replanting grass in the outfield of all three fields.
2. Replacement of the entire irrigation system for the ballfields and adjacent Community Center planting areas which has numerous deficiencies and problems.
3. Replacement of the entire fencing system for site fencing which includes fencing around the three baseball fields, existing batting cages and exterior fencing at the Community Center.
4. Replacement of the entire parking lot and walkway lighting system including the electrical system. New light fixtures to match the Sycamore Creek Trail Project will be utilized.
5. Reconstruction of portions of the park walkway system to improve access for the disabled and to accommodate grading activities.
6. Replacement of aged landscaping that will be impacted by the installation of the new irrigation system.
7. Installation of an enhanced drainage system to control runoff from the parking lot, ballfields and Community Center property.

Del Obispo Park is one of the most heavily utilized parks in the entire City of Dana Point. The primary use of the park is for baseball, including youth baseball activities. Based on the need for improvements in Del Obispo Park and the pressing youth baseball schedule, the City Council authorized advertisement for construction bids on August 27, 2003. Bids were received on September 16, 2003 and the City Council awarded a construction contract for the project on September 24, 2003.

The City Council also authorized an increased contingency on this project on January 28, 2004 to allow the City to make adjustments as the project was completed.

DISCUSSION:

The City's contractor, Belaire West Landscape, Incorporated, has completed the construction of the General Park Rehabilitation Project at Del Obispo Park. The City Inspector/Construction Manager has inspected the work and confirmed that the project was constructed in accordance with the approved plans and specifications to the satisfaction of the Deputy City Engineer and the City's Parks Manager. Therefore, staff recommends that the City Council adopt a resolution approving a Notice of Completion, Action Document A.

In the Fiscal Year 2003/2004 General Park Rehabilitation Project budget, there was sufficient budget to address many of the deferred maintenance items in numerous parks. Therefore, the Park's Manager was able to complete other miscellaneous work under this program.

NOTIFICATION/FOLLOW-UP:

Belaire West Landscape

STRATEGIC PLAN IMPLEMENTATION

In furtherance of the Strategic Plan Initiative to maintain, modernize and beautify the City's infrastructure and neighborhoods, this project completed needed improvements in Del Obispo Park.

FISCAL IMPACT:

Funding provided under the current General Park Rehabilitation Program is as follows:

General Funds	\$ 1,675,000.00
Total Funding	\$ 1,675,000.00

This project involved the design and construction of improvements at Del Obispo Park. In addition, other significant maintenance efforts have been underway at numerous City parks which have also added costs to this project. Estimated project costs to date are as follows:

David Volz, Restroom Rehab Design	\$ 49,446.47
Borthwick, Guy and Bettenhausen	\$ 25,860.00
PBS&J, Project Management	\$ 15,768.00
Consolidated Reprographics, Printing	\$ 2,300.00
RJM Design Group	\$ 20,000.00
RJM Design Group	\$ 10,000.00
PBS&J, As Needed Project Mgmt.	\$ 34,500.00
FBA Engineering, Del Obispo Park	\$ 13,000.00
Design in Motion	\$ 4,500.00
Ann Christoph	\$ 5,000.00
Bush and Associates	\$ 7,450.00
Goffman, McCormick and Urban	\$ 1,200.00
Ty-Lin, Structural	\$ 5,000.00
Absolute Steel and Storage	\$ 10,331.30
Loren K. Toomey, Survey	\$ 12,200.00
Park Supervisor Tasks	\$ 95,000.00
Coastal Mirage (Landscape Maintenance)	\$ 13,500.00
Belaire West Landscape	\$ 15,125.00
R&M Electrical, Maintenance	\$ 21,035.00
AAA Equipment	\$ 40,325.63
H&M Excavating, Creekside Park Clean-up	\$ 4,480.00
CBF Surfaces	\$ 4,447.00

Safeway Sign	\$	1,800.00
Alamo Painting, Park Maintenance	\$	1,800.00
FM Electric	\$	2,830.00
Tomark, Incorporated	\$	4,647.00
Professional Field Maintenance, Del Obispo Park	\$	27,500.00
Spectrum Care, Park Maintenance	\$	8,800.00
R&S Commercial	\$	10,000.00
Utility Enterprise	\$	24,950.00
Soto Company, Park Projects	\$	20,000.00
West Coast Arborists	\$	5,253.00
Ganahl Lumber	\$	15.83
The Brandt Company	\$	1,538.00
All American Asphalt	\$	37,360.00
Commercial Fence and Iron Works	\$	40,750.00
TruGreen Landcare, Park Maintenance	\$	16,682.50
Construction, Belaire West Landscape	\$	918,381.51
Construction Management	\$	90,790.00
Materials Testing/Soils	\$	9,500.00
Construction Support	\$	<u>8,000.00</u>

Total Project Costs To Date \$ 1,641,066.24

There was adequate funding for this project and for the other miscellaneous park maintenance efforts this year. Staff recommends that Council allow all project savings to be directed to the Capital Improvement Program reserves.

ALTERNATIVE ACTIONS:

1. Other Council directed actions.

ACTION DOCUMENTS:

PAGE #

- | | | |
|----|----------------------------------|---|
| A. | Resolution | 5 |
|----|----------------------------------|---|

SUPPORTING DOCUMENTS:

PAGE #

- | | | |
|----|---|---|
| B. | Notice of Completion..... | 7 |
|----|---|---|

Action Document A – Resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING A NOTICE OF COMPLETION FOR THE CONSTRUCTION OF THE GENERAL PARK REHABILITATION PROJECT AT DEL OBISPO PARK

THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City of Dana Point entered into an agreement with Belaire West Landscape, Incorporated for the construction of the General Park Rehabilitation Project at Del Obispo Park on September 24, 2003.

WHEREAS, the Deputy City Engineer and Park's Manager have evaluated the work and cost figures and recommends approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dana Point as follows:

- Section 1. That the work required to be performed by said Contractor has been completed.
- Section 2. That the work is hereby accepted and approved.
- Section 3. That the City Clerk is directed to certify the Resolution and to forthwith forward a "Notice of Completion" to the Recorder of the County of Orange for recording.
- Section 4. That the City Clerk is directed to release security posted for the completion of the project thirty-five (35) days after recordation of the Notice of Completion by the County of Orange Recorder, provided that no stop notices have been filed against said contractor.

PASSED, APPROVED, AND ADOPTED this 25th day of August, 2004.

JOE SNYDER, MAYOR

ATTEST:

Sharon Street, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF DANA POINT)

I, Sharon Street, City Clerk of the City of Dana Point, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____ adopted by the City Council of the City of Dana Point, California, at a regular meeting thereof held on the 25th day of August, 2004, by the following vote:

AYES:

NOES:

ABSENT:

(SEAL)

SHARON STREET, CITY CLERK

Action Document B – Notice of Completion

Recording Fees Exempt per
Government Code Section 6103

Recording Requested by:
Public Works Department
City of Dana Point
33282 Golden Lantern
Dana Point, California

When Recorded Please Mail to:
CITY CLERK
CITY OF DANA POINT
33282 GOLDEN LANTERN
DANA POINT, CA 92629

This Space for Recorder's Use Only

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that a contract was heretofore awarded by the City Council of the City of Dana Point, California, to Belaire West Landscape, Incorporated for the performance of the following work:

General Park Rehabilitation Project at Del Obispo Park

Said work was completed on August 25, 2004, by said company, was completed in accordance with City standards and to the satisfaction of the Director of Public Works and Engineering Services of the City of Dana Point; and was accepted by the City Council of the City of Dana Point, owner, at a regular meeting thereof held on the 25th day of August, 2004, by Resolution No. _____.

Upon said contract, surety was given by Harford Fire Insurance Company, Bond Number 72BCSCE3459, as required by law.

DATED this _____ day of _____, 2004,
at Dana Point, California.

Sharon Street, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF DANA POINT)

I, Sharon Street, City Clerk of the City of Dana Point, California, do hereby certify that the foregoing Notice of Completion is true and correct, and that said Notice of Completion was duly and regularly ordered to be recorded in the Office of the Orange County Recorder by said City Council.

DATED this _____ day of _____, 2004, at Dana Point, California.

Sharon Street, City Clerk