

CITY OF DANA POINT
AGENDA REPORT

Reviewed By:	
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CM	<input checked="" type="checkbox"/>
CA	

DATE: JANUARY 8, 2007

TO: CITY MANAGER/CITY COUNCIL

FROM MIKE ROSE, EMERGENCY & SUPPORT SRVICES MANAGER

**SUBJECT: ADOPTION OF A RESOLUTION APPROVING A NOTICE OF
COMPLETION FOR THE CITY COUNCIL CHAMBER
RENOVATION PROJECT**

RECOMMENDED ACTION:

That the City Council adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING A NOTICE OF COMPLETION FOR THE CONSTRUCTION OF THE CITY COUNCIL CHAMBER RENOVATION PROJECT

ISSUES:

The City Council awarded a contract to Horizons CCI Services, Incorporated for the construction of the City Council Chamber Renovation project on September 13, 2006. The work has been substantially completed in accordance with the approved plans and specifications. The Notice of Completion is now recommended for approval.

BACKGROUND:

As the Council will recall, resulting from the negotiations with Cox Communications, the new franchise agreement approved in November 2004, provided the City with a one-time Public, Education and Government Grant in the amount of \$788,700. These funds were earmarked for use in renovating the City Council Chamber. A task force was assigned the responsibility of developing specifications for the renovation and design of the new chamber. In February, 2006, the City Council awarded a contract to HMC Architects for the design of the new Council Chamber. Construction began in October and the City Council was able to begin using the newly renovated Chamber in April 2007.

DISCUSSION:

The City’s contractor, Horizons CCI Services, Incorporated, has substantially completed the construction of the City Council Chamber Project. Final punch list items have been corrected and the project is now complete. The project was constructed in accordance with the approved plans and specifications.

The completion of this project has delivered a significant enhancement to the public’s experience of our City Council meetings. The functional public space has been increased by approximately 400 square feet by the creation of the chamber foyer. This space provides for a refreshment area, art display opportunities, overflow seating and allows for conversations to occur without interrupting a meeting in progress. The upgrades to the live broadcast technology have significantly improved the experience for the television viewers by transitioning our broadcast to digital quality.

Staff recommends that the City Council adopt a resolution approving a Notice of Completion, Action Document A. The City Clerk may then forward the request for recordation to the County of Orange, Action Document B.

NOTIFICATION/FOLLOW-UP:

Horizons CCI Services, Incorporated

FISCAL IMPACT:

The City Council approved a project budget of \$1,088,700 for the Chamber Renovation project. At project end, staff estimates total construction and design costs for the Council Chamber project at \$1,090,600. This slight overrun will be absorbed within the Facilities Improvement Fund budget by unexpended funds from the previous fiscal year with no impact to current fiscal year budget.

ALTERNATIVE ACTIONS:

- 1. Other alternatives as determined by the City Council

ACTION DOCUMENTS:

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B.	Notice of Completion	5

SUPPORTING DOCUMENTS:

None

Action Document A – Resolution**RESOLUTION NO.****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING A NOTICE OF COMPLETION FOR THE CONSTRUCTION OF THE CITY COUNCIL CHAMBER RENOVATION PROJECT**

THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City of Dana Point entered into an agreement with Horizons CCI Services, Incorporated, for construction of the City Council Chamber Renovation Project on September 13 , 2006.

WHEREAS, the City's Emergency and Support Services Manager has evaluated the work and recommends approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dana Point as follows:

- Section 1. That the work required to be performed by said Contractor has been completed.
- Section 2. That the work is hereby accepted and approved.
- Section 3. That the City Clerk is directed to certify the Resolution and to forthwith forward a "Notice of Completion" to the Recorder of the County of Orange for recording.
- Section 4. That the City Clerk is directed to release security posted for the completion of the project thirty-five (35) days after recordation of the Notice of Completion by the County of Orange Recorder, provided that no stop notices have been filed against said contractor.

PASSED, APPROVED, AND ADOPTED this 21st day of August, 2007.

Diane Harkey, Mayor

ATTEST:

Kathy M. Ward, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF DANA POINT)

I, KATHY WARD, City Clerk of the City of Dana Point, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 07-XX-XX-XX, and was duly passed and adopted by the City Council of the City of Dana Point, California, at a regular meeting thereof, held on the 21st day of August, 2007, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

KATHY M. WARD,
CITY CLERK

Action Document B – Notice of Completion

Recording Fees Exempt per
Government Code Section 6103

Recording Requested by:
Public Works Department
City of Dana Point
33282 Golden Lantern
Dana Point, California

When Recorded Please Mail to:
CITY CLERK
CITY OF DANA POINT
33282 GOLDEN LANTERN
DANA POINT, CA 92629

This Space for Recorder's Use Only

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that a contract was heretofore awarded by the City Council of the City of Dana Point, California, to Horizons CCI Services, Incorporated for the performance of the following work:

CITY COUNCIL CHAMBER RENOVATION PROJECT

Said work was substantially completed on July 3, 2007 by said company, was completed in accordance with City standards and to the satisfaction of the Emergency and Support Services Manager of the City of Dana Point; and was accepted by the City Council of the City of Dana Point, owner, at a regular meeting thereof held on the 21st day of August, 2007 by Resolution No. _____.

Upon said contract, surety was given by Indemnity Company of California, Bond Number 726575P, as required by law.

DATED this _____ day of _____, 2007,
at Dana Point, California.

Kathy M. Ward, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF DANA POINT)

I, Kathy M. Ward, Acting City Clerk of the City of Dana Point, California, do hereby certify that the foregoing Notice of Completion is true and correct, and that said Notice of Completion was duly and regularly ordered to be recorded in the Office of the Orange County Recorder by said City Council.

DATED this _____ day of _____, 2007, at Dana Point, California.

Kathy M. Ward, City Clerk