

**CITY OF DANA POINT**  
**AGENDA REPORT**

Reviewed By:	
DH	___
CM	<u> X </u>
CA	___

---

**DATE: JULY 28, 2004**

**TO: CITY COUNCIL / CITY MANAGER**

**FROM WILLIAM L. OSSENMACHER, COUNCIL MEMBER / kw**

**SUBJECT: CITY COUNCIL GRANT RECOMMENDATION**

---

**RECOMMENDED ACTION:**

That the City Council approve the recommended grant funding by Councilman Ossenmacher as listed within this staff report per City Council Policy 116.

**ISSUES:**

Does City Council wish to approve the grant funding suggestion?

**BACKGROUND:**

This grant-funding program has been ongoing for several years and was formalized as a City Council program within Council Policy 116 in the fall of 1999. In the current Budget, Council authorized an annual funding level of \$50,000. In accordance with City Council Policy 116, individual City Council Members may request grant funding for groups and/or projects that benefit the Dana Point community and its residents.

**DISCUSSION:**

The following is a request for grant funding by Councilman Ossenmacher. Councilman Ossenmacher's recommendation is provided in Supporting Document B.

**FISCAL IMPACT:**

Funding is currently provided in the FY 2004-05 Budget in the total amount of \$50,000. Each Council Member can allocate up to \$10,000 for groups, events and programs that benefit the City of Dana Point.

**ALTERNATIVE ACTIONS:**

1. Decline to approve the grant funding request, either as a whole or individually.
2. Modify the grant funding request.

**SUPPORTING DOCUMENTS:**

A.	<a href="#">City Council Policy 116</a> .....	3
B.	<a href="#">Councilman Ossenmacher's Funding Request</a> .....	5

## Supporting Document A

**CITY OF DANA POINT{PRIVATE }****COUNCIL POLICY**

<b>{PRIVATE }SUBJECT:</b>	<b>PAGE:</b>	<b>EFFECTIVE DATE:</b>	<b>POLICY NO.:</b>
<b>City Council Members Request(s) for Groups or Events that Benefit Dana Point</b>	<b>1 of 1</b>	<b>10/26/99</b> <b>AMENDED DATE:</b> <b>9/26/00</b>	<b>116</b>

**PURPOSE:**

To establish a process for approving City Council Member requests for funding groups, events, or organizations that benefit the Dana Point community.

**BACKGROUND:**

During Budget deliberations for FY 99/00 and 00/01, City Council approved funding to support groups, events, or organizations that benefit the Dana Point community. In order to ensure a uniform process is followed for distributing the funds, formal guidelines need to be established.

**POLICY:**

In order to process a City Council Members request, the following guidelines shall be followed:

- City Council will determine the level of funding every two years in conjunction with the City budget process.
- Once the level of funding is established, each City Council Member is eligible to recommend allocating 1/5 of the total funding dedicated to the program. Each City Council Member has the discretion to recommend funding to one or more events or organizations so long as the total funding request does not exceed 1/5 of the total funding for this program.
- If a City Council Member makes a determination to provide funding to a particular group, event, or organization, an agenda report shall be prepared outlining the event or organization and amount of funding recommended by the Council Member. In addition, the agenda report will include correspondence from the organization requesting funding from the City.

- The agenda report will be placed on the consent calendar for formal Council action. If approved, staff will process the contribution for the event or organization.
- At the close of the fiscal year (June 30), all City appropriations cease and any unallocated funding will not be carried over to the next fiscal year.

Supporting Document B

**Council Member William L. Ossenmacher**

Proposed FY 04-05 Grant Funding Recommendation:

- Materials for Dana Point Library ..... \$ 7,000
- Fiscal 04-05 YTD Total:                    \$ 7,000