

**CITY OF DANA POINT**  
**AGENDA REPORT**

|              |              |
|--------------|--------------|
| Reviewed By: |              |
| DH           | ___          |
| CM           | <u>  X  </u> |
| CA           | ___          |

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**DATE: JUNE 25, 2003**

**TO: CITY MANAGER / CITY COUNCIL**

**FROM DOUGLAS C. CHOTKEVYS, CITY MANAGER**

**SUBJECT: ANNUAL CITY COUNCIL GRANT ALLOCATIONS TO BENEFIT  
DANA POINT COMMUNITY ORGANIZATIONS**

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**RECOMMENDED ACTION:**

That the City Council approve the recommended grant funding by the City Council as listed within this staff report per City Council Policy 116.

**ISSUES:**

Does City Council wish to approve the grant funding suggestions?

**BACKGROUND:**

This grant-funding program has been ongoing for several years and was formalized as a City Council program within Council Policy 116 in the fall of 1999. In August of 2000, the City Council requested a full review of the grant program and any necessary changes to Policy 116 and the funding level. At that time, the Council determined it would be in the community's best interest to expand the original scope from "fine arts/performance grants" to the current scope of "general community benefit." In the subsequent two-year Budget process, conducted in the spring of 2001, Council authorized the current annual funding level of \$50,000.

In accordance with City Council Policy 116, individual City Council Members may request grant funding for groups and/or projects that benefit the Dana Point community and its residents. Within this Fiscal Year, the City Council has \$50,000 total at its discretion for this use. The intent is that each Council Member may recommend up to \$10,000 in grant funding to community organizations.

**DISCUSSION:**

The following are the FY 2002-03 City Council Member requests for grant funding. Council Member’s recommendations are provided in Supporting Document B.

**FISCAL IMPACT:**

Funding is currently provided in the FY 2002-03 Budget in the total amount of \$50,000. Each Council Member can allocate up to \$10,000 for groups, events and programs that benefit the City of Dana Point.

**ALTERNATIVE ACTIONS:**

1. Decline to approve the grant funding requests, either as a whole or individually.
2. Modify the grant funding requests.

**SUPPORTING DOCUMENTS:**

|    |   |   |
|----|---|---|
| A. | <a href="#">City Council Policy 116</a> .....           | 3 |
| B. | <a href="#">Council Member’s Funding Requests</a> ..... | 5 |

Supporting Document A

**CITY OF DANA POINT****COUNCIL POLICY**

| <b>SUBJECT:</b>   | <b>PAGE:</b>  | <b>EFFECTIVE DATE:</b>                                    | <b>POLICY NO.:</b> |
|---|---------------|---|--------------------|
| <b>City Council Members Request(s) for Groups or Events that Benefit Dana Point</b> | <b>1 of 1</b> | <b>10/26/99</b><br><b>AMENDED DATE:</b><br><b>9/26/00</b> | <b>116</b>         |

**PURPOSE:**

To establish a process for approving City Council Member requests for funding groups, events, or organizations that benefit the Dana Point community.

**BACKGROUND:**

During Budget deliberations for FY 99/00 and 00/01, City Council approved funding to support groups, events, or organizations that benefit the Dana Point community. In order to ensure a uniform process is followed for distributing the funds, formal guidelines need to be established.

**POLICY:**

In order to process a City Council Members request, the following guidelines shall be followed:

- City Council will determine the level of funding every two years in conjunction with the City budget process.
- Once the level of funding is established, each City Council Member is eligible to recommend allocating 1/5 of the total funding dedicated to the program. Each City Council Member has the discretion to recommend funding to one or more events or organizations so long as the total funding request does not exceed 1/5 of the total funding for this program.
- If a City Council Member makes a determination to provide funding to a particular group, event, or organization, an agenda report shall be prepared outlining the event or organization and amount of funding recommended by the Council Member. In addition, the agenda report will include correspondence from the organization requesting funding from the City.

- The agenda report will be placed on the consent calendar for formal Council action. If approved, staff will process the contribution for the event or organization.
- At the close of the fiscal year (June 30), all City appropriations cease and any unallocated funding will not be carried over to the next fiscal year.

Supporting Document B

**Council Member Russ Chilton**

Previously Approved:

- Boys & Girls Club Breakfast Table (approved 4/9/03) ..... \$ 500
  - Armed Forces YMCA – Camp Pendleton (approved 4/9/03) ..... \$ 2,500
  - Project 999 (approved 4/23/03) ..... \$ 2,000
  - Destination Imagination (approved 5/14/03)..... \$ 375
- Subtotal: \$ 5,375

Proposed:

- Dana Point Coastal Arts ..... \$ 1,000
  - Dana Point Library – Youth Programs & Materials ..... \$ 625
  - Dana Point Lighthouse Society ..... \$ 1,000
  - Orange County Human Relation Commission ..... \$ 2,000
- Total: \$10,000

**Council Member James V. Lacy**

Previously Approved:

- Boys & Girls Club Breakfast Table (approved 4/9/03) ..... \$ 500
  - Armed Forces YMCA – San Diego (approved 4/9/03)..... \$ 1,250
  - Navy-Marine Relief Society (approved 4/9/03)..... \$ 1,250
  - Local volunteer group “support our troops” (approved on 4/9) ..... \$ 1,000
  - Toby’s House (approved 4/23/03) ..... \$ 500
  - Project 999 (approved 4/23/03) ..... \$ 2,000
- Subtotal: \$ 6,500

Proposed:

- Animal Rights Foundation (ARF)..... \$ 150
  - Dana Point Coastal Arts ..... \$ 750
  - Dana Point Historical Society ..... \$ 500
  - Dana Point Lighthouse Society..... \$ 2,000
  - South Coast Singers ..... \$ 100
- Total: \$ 10,000

**Council Member Wayne Rayfield**

Previously Approved:

- Boys & Girls Club Breakfast Table (approved 4/9/03) ..... \$ 500
- Armed Forces YMCA – Camp Pendleton (approved 4/9/03) ..... \$ 2,500
- Project 999 (approved 4/23/03) ..... \$ 2,000
- Destination Imagination (approved 5/14/03)..... \$ 375
- Subtotal: \$ 5,375

Proposed:

- Dana Point Coastal Arts ..... \$ 1,000
- Dana Point Women’s Club ..... \$ 1,000
- Dana Point Youth Board..... \$ 500
- Niguel Art Association/Seaside Gallery..... \$ 2,125
- Total: \$10,000

**Mayor Pro Tem Joe Snyder**

Previously Approved:

- Boys & Girls Club Breakfast Table (approved 4/9/03 ..... \$ 500
- Armed Forces YMCA – Camp Pendleton (approved 4/9/03)..... \$ 2,500
- Project 999 (approved 4/23/03) ..... \$ 2,000
- Destination Imagination (approved 5/14/03)..... \$ 375
- Subtotal: \$ 5,375

Proposed:

- Boys & Girls Club of Capistrano Valley ..... \$ 2,325
- Capistrano Beach Cities YMCA..... \$ 2,300
- Total: \$10,000

**Mayor William L. Ossenmacher**

## Previously Approved:

|   |          |          |
|---|----------|----------|
| • Boys & Girls Club Breakfast Table (approved 4/9/03) ..... | \$       | 500      |
| • Armed Forces YMCA – San Diego (approved 4/9/03).....      | \$       | 1,250    |
| • Navy-Marine Relief Society (approved 4/9/03).....         | \$       | 1,250    |
| • Toby's House (approved 4/23/03) .....                     | \$       | 500      |
| • Project 999 (approved 4/23/03) .....                      | \$       | 2,000    |
| • Destination Imagination (approved 5/14/03).....           | \$       | 375      |
|   | Subtotal | \$ 5,875 |

## Proposed:

|   |        |          |
|---|--------|----------|
| • Beach Cities Seniors Club.....                    | \$     | 225      |
| • Doheny State Beach Interpretive Association ..... | \$     | 225      |
| • Fran Jostwick Therapeutic Riding Center .....     | \$     | 225      |
| • Materials for Dana Point Library .....            | \$     | 3,000    |
| • Second Harvest Food Bank .....                    | \$     | 225      |
| • South Coast Singers.....                          | \$     | 225      |
|   | Total: | \$10,000 |