

**CITY OF DANA POINT
AGENDA REPORT**

Reviewed By:	
DH	X
CM	X
CA	___

DATE: MAY 25, 2005

TO: CITY MANAGER/CITY COUNCIL

FROM: KYLE BUTTERWICK, DIRECTOR OF COMMUNITY DEVELOPMENT

SUBJECT: SELECTION OF COUNCIL REPRESENTATIVES FOR THE TOWN CENTER SUBCOMMITTEE

RECOMMENDED ACTION:

That the City Council (1) adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, SELECTING COUNCIL REPRESENTATIVES FOR THE DANA POINT TOWN CENTER SUBCOMMITTEE

ISSUE:

Whether to approve the subject resolution, Action Document A, and establish City Council appointments for the Town Center Subcommittee.

DISCUSSION:

On April 11, 2005 the City Council adopted a Resolution establishing the Town Center Subcommittee and appointed two Council members as members. However, the selection of the Council members was deferred in order to determine if Council Member Harkey's residence location in relation to the Town Center area would prevent her from serving on the subcommittee. The Fair Political Practices Commission issued an opinion letter which concluded that a conflict of interest did exist under the provisions of the Political Reform Act and that Council member Harkey would be unable to participate on the Subcommittee.

Staff is recommending that the Mayor and the Mayor ProTem represent the Council on the Subcommittee. The Subcommittee members will include Mayor Wayne Rayfield and Mayor Pro Tem Lara Anderson. The citizen members will also be selected by the Council members on the Subcommittee following an application process.

The City Manager and/or designees would also serve as staff members to provide administrative and technical support to the subcommittee. Community Development Director Kyle Butterwick, City Architect/Planning Manager John Tilton, and Senior Planner Brenda Chase have been appointed to the subcommittee by the City Manager.

The purpose of the Town Center Subcommittee is to provide an additional opportunity for public involvement in the identification of issues in the Town Center Planning Area and to provide policy guidance and direction on the goals and objectives of the Plan. The Subcommittee is expected to provide recommendations which will help in the formulation of building height standards, design guidelines, land use, density, and parking and circulation provisions.

Staff recommends that the subcommittee meet on a monthly basis and serve until the Town Center Plan is officially adopted by the City Council.

Staff has prepared the necessary resolution to selecting the Council members for the City Council's consideration and adoption.

NOTIFICATION/FOLLOW-UP:

None

STRATEGIC PLAN IMPLEMENTATION:

Under the Strategic Planning Initiative evaluate land use issues to ensure that the goals, policies, and programs of the General Plan and Town Center Plan reflect the community's vision and mission; to foster a vibrant business climate.

FISCAL IMPACT:

None.

ALTERNATIVE ACTIONS:

- 1. Provide alternative direction as required.
- 2. Provide additional direction to staff.

ACTION DOCUMENTS:

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SUPPORTING DOCUMENTS:

None.

Action Document A: Resolution**RESOLUTION NO. 05-05-25-____****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, SELECTING COUNCIL REPRESENTATIVES FOR THE DANA POINT TOWN CENTER SUBCOMMITTEE**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Establishment of Subcommittee

There is hereby created a Subcommittee which shall be known as the "Dana Point Town Center Subcommittee."

SECTION 2. Subcommittee Membership

Membership of the Dana Point Town Center Subcommittee shall consist of the Mayor and the Mayor ProTem and citizen members as appointed by the Council members who comprise the Subcommittee.

SECTION 3. Staff Assistance

The City Manager will allocate adequate necessary technical and clerical staff assistance to the Subcommittee subject to the City's priorities and workload.

SECTION 4. Compensation

Members of the Subcommittee shall serve without compensation.

SECTION 5. Duties of Subcommittee

The general duties of the Dana Point Town Center Subcommittee shall be to provide an additional opportunity for public involvement in the identification of issues in the Town Center Planning Area and to provide policy guidance and direction on the goals and objectives of the Plan. The Subcommittee is expected to provide recommendations which will help in the formulation of building height standards, design guidelines, land use, density, and parking and circulation provisions.

SECTION 6. The Subcommittee shall meet once per month or on an as-needed basis. The Subcommittee shall serve until such time that the Town Center Plan is officially adopted by the City Council.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dana Point at its adjourned regular meeting held on the 25th day of May, 2005.

WAYNE RAYFIELD, MAYOR

ATTEST:

SHARIE APODACA, INTERIM CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF DANA POINT)

I, Sharie Apodaca, Interim City Clerk of the City of Dana Point, California do hereby certify that the foregoing Resolution No. 05-05-25-___ was duly adopted and passed at an adjourned regular meeting of the City Council on the 25th day of May, 2005, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SHARIE APODACA, INTERIM CITY CLERK