

CITY OF DANA POINT
AGENDA REPORT

Reviewed By:	
DH	X
CM	X
CA	X

DATE: APRIL 11, 2005

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM SHARIE APODACA, INTERIM CITY CLERK

SUBJECT: PLANNING COMMISSION APPOINTMENTS

RECOMMENDED ACTION:

Consider appointments to fill two expired four-year terms on the Dana Point Planning Commission, and up to three alternate seats as determined by the Council.

BACKGROUND:

The Planning Commission is comprised of five members who serve staggered four-year terms. Terms of two of the commissioners expired on February 28, 2005; however, Council Policy 302 states that commissioner's shall continue to serve until such time as the Council appoints a successor.

At the Council's direction, the City Clerk's Office published and posted notices inviting interested residents of Dana Point to apply. A total of eleven applications were filed with the City Clerk's Office. Staff has verified that all applicants are registered voters of the City of Dana Point. Commissioners Norman Denton and Scott Schoeffel also filed applications for re-appointment to the commission.

Alternates to the commission are intended to fill a seat that has become vacant for reasons other than an expired term. Per Council Policy 302 and Municipal Code Section 2.06.050, "Members and alternates of each board and commission shall be appointed, and may be removed, by a majority of the City Council. The City Council may select one or more alternates for each board or commission." This would be the appropriate time to also consider making new appointments to the alternate seats at the Council's discretion.

For Council's reference, the following members comprise the Planning Commission:

<u>Planning Commissioner</u>	<u>Term Expires:</u>
Norman Denton III	02/05
J. Scott Schoeffel	02/05

April O'Connor	02/07
Greg Powers	02/07
Steven Weinberg	02/07

<u>Current Alternates:</u>	02/05
Joseph Ames	
Ed Conway	
Pam Tappan	

DISCUSSION:

Interviews were held by the City Council on March 16 and 30, 2005. Applicants provided an oral resume of their qualifications, as well as responded to questions by the Council. The interview schedule is attached as Supporting Document A.

FISCAL IMPACT:

Planning Commissioners currently receive a monthly stipend of \$150.00 which is budgeted for in the Community Development Budget.

ALTERNATIVE ACTIONS:

Other actions as determined by the Council.

SUPPORTING DOCUMENTS:

PAGE NO.

A.	Interview Schedule	3
B.	Applications (by order of interview date and time) (Hard copy provided)	4
C.	Council Policy 302 (Hard copy provided)	34
D.	Municipal Code Chapter 2.06 and 2.07 (Hard copy provided)	38

SUPPORTING DOCUMENT A

MARCH 16, 2005	INTERVIEWS FOR PLANNING COMMISSION APPOINTMENT
6:00	Robert D. Rowlett
6:10	Joseph Thompson
6:20	Robin Kerns
6:30	James Seitz
6:40	Liz Anderson Fitzgerald

MARCH 30, 2005	INTERVIEWS FOR PLANNING COMMISSION APPOINTMENT
6:00	Dutch Pritchett
6:10	Thomas De Simone
6:20	Scott Schoeffel
6:30	Norman Denton
6:40	Naurbon Perry
6:50	Lisa Bartlett