

CITY OF DANA POINT
AGENDA REPORT

Reviewed By:	
DH	X
CM	X
CA	

DATE: MARCH 10, 2004

TO: CITY MANAGER/CITY COUNCIL

FROM LAWRENCE D. PIERCE, INTERIM DIRECTOR OF PUBLIC WORKS AND ENGINEERING SERVICES

SUBJECT: AUTHORIZE PRE-QUALIFICATION OF CONTRACTORS FOR THE CONSTRUCTION OF THE STORM DRAIN MASTER PLAN IMPROVEMENTS - PHASE II PROJECT

RECOMMENDED ACTION:

That the City Council (1) authorize staff to pre-qualify contractors for the construction of the Storm Drain Master Plan Improvements – Phase II Project, per the City’s approved pre-qualification procedure for a single project; and (2) authorize the expenditure of a not-to-exceed amount of \$30,000 for prequalification of contractors.

ISSUES:

The City desires to pre-qualify contractors for the construction of the Storm Drain Master Plan Improvements – Phase II Project. Therefore, staff recommends that Council authorize the pre-qualification process.

BACKGROUND:

At a meeting on June 8, 1999 the City Council approved an agreement with Tetra Tech, Inc. for an amount not to exceed \$230,000 for the design of the Storm Drain Master Plan Improvements – Phase II Project. This amount included the consultant’s base design cost of \$219,460, plus a contingency fund of \$10,540. On April 19, 2000, the City Council approved the first amendment to the agreement with Tetra Tech in the amount of \$34,341 for additional design services that were needed due to the discovery of conflicts with underground utilities. A second amendment with Tetra Tech was processed on May 22, 2001 for additional design services under the original agreement to include design revisions to the beach outlet that were due to constraints by conditions at the County beach and to add storm water pollution-prevention devices. A third amendment was processed on August 27, 2002 which included additional design services for (1) easement documents for the properties impacted by the proposed storm drain installation (five separate documents); (2) additional geotechnical services to verify subsurface conditions on

Palisades Drive; and (3) additional design services to realign water and sewer facilities as necessary to minimize the depth of cover for the proposed storm drain.

A fourth amendment was processed on March 26, 2003, for work required to limit community impacts, reconstruct impacted streets, meet new water quality standards and relocate utilities as follows:

1. Survey of roadway right-of-way to facilitate roadway improvements once the storm drain installation is complete.
2. Additional design services for street improvement plans and specifications for roadway rehabilitation work after the storm drain installation is complete.
3. Additional design services for the completion of traffic control and phasing plans as part of the project.
4. Design of solids removal system and a low flow diversion to protect water quality.
5. Geotechnical services for evaluation of proposed jacking pits, pavement studies and evaluation of Palisades Drive relative to settling roadway sections.
6. Water line relocation plans, Palisades Drive.
7. Pipe anchor details for outlet piping.
8. Storm drain alignment changes and resulting calculations.

DISCUSSION:

The design for the Storm Drain Master Plan Improvements – Phase II Project is nearly complete at this time. The project involves the construction of a new storm drain in Coast Highway, Palisades Drive, Camino Capistrano and La Palmas Drive. A location map is provided as Supporting Document A.

The City Council approved a pre-qualification procedure on April 23, 2003. Since the design is nearly complete, the City desires to pre-qualify contractors for the construction of the Storm Drain Master Plan Improvements – Phase II Project. The benefits to pre-qualifying contractors is that the City can better control the contractors allowed to bid a given project. Otherwise, any contractor can bid a project through the public bidding process without necessarily having the qualifications to complete a subject project. Therefore, staff recommends that Council authorize the pre-qualification procedure for the project (single project basis). The pre-qualification procedure that was approved by the City Council is available for review in the Public Works Department.

If the Council approves the recommended action, City staff will implement the process immediately as the project is scheduled to start construction in September 2004.

NOTIFICATION/FOLLOW-UP:

None

STRATEGIC PLAN IMPLEMENTATION:

In compliance with the Strategic Plan Initiative to maintain, modernize and beautify the City's infrastructure and neighborhoods, this project implements the tactical element of upgrading and maintaining roads and storm drains.

FISCAL IMPACT:

The available funding for the Storm Drain Master Plan Improvements - Phase II Project Account Number 11-99-30-1139-311, is as follows:

General Fund Carryover	\$ 609,940.00
General Fund Fiscal Year 2002/2003	\$ 2,000,000.00
General Fund Fiscal Year 2004/2005	<u>\$ 2,000,000.00</u>
 Total Available Funding To Date	 \$ 4,609,640.00

The total costs encumbered to date for the Storm Drain Master Plan Improvements - Phase II Project are as follows:

Project Management, Willdan	\$ 8,617.18
Design, Tetra Tech, Inc.	\$ 213,431.00
Project Management, PBS&J	\$ 37,287.00
Printing, CR	\$ 1,100.00
Title Report, First American Title	\$ 450.00
Potholing, Sim J. Harris	\$ 5,792.50
Permit Fees, Metrolink	\$ 800.00
California Parks and Recreation	\$ 772.75
California Regional Water Quality Control Board	\$ 1,500.00
Bush and Associates, Survey	\$ 1,376.00
LSA Associates	\$ 7,840.00
Environmental, Mitigated Negative Declaration	\$ 9,973.00
Regulatory Permitting	\$ 9,995.00
Associated Laboratories, Water Sampling,	\$ 9,140.00
Kimley-Horn & Associates	\$ 7,944.17
Count of Orange	\$ 150.00
Nakae & Associates, Inc.	\$ 4,300.00
Additional Project Management	<u>\$ 19,676.00</u>
 Total Costs to Date (Previous Council Actions)	 \$ 340,144.60

There is sufficient funding for the recommended action in the current project budget.

ALTERNATIVE ACTIONS:

1. Other alternatives as determined by the City Council.

ACTION DOCUMENTS:

None

SUPPORTING DOCUMENTS:

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Supporting Document A – Location Map

