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CITY OF DANA POINT

AGENDA REPORT

DATE: FEBRUARY 23, 2005

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: KYLE BUTTERWICK, DIRECTOR OF COMMUNITY DEVELOPMENT

SUBJECT: ESTABLISHMENT OF THE RESIDENTIAL BUILDING HEIGHT TASK FORCE

RECOMMENDED ACTION:

That the City Council adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, ESTABLISHING A RESIDENTIAL BUILDING HEIGHT TASK FORCE.

ISSUE:

Whether to approve the subject resolution, Action Document A, and establish a Residential Building Height Task Force.

DISCUSSION:

At its meetings of January 17 and 26, 2005, the City Council provided direction for the creation of a number of Subcommittees and Task Force assignments to assist the Council with policy development. At the meeting of February 9, 2005, the Council directed staff to prepare the required enabling resolutions as quickly as possible once the various criteria associated with each subcommittee/task force had been determined. This criteria pertains to membership, term, purpose and funding.

One of the various Task Forces in question is the Residential Building Height Task Force. As to the purpose of the Task Force, it became apparent to the City Council, Planning Commission and City Staff that the City's current Zoning Code standards for residential building heights do not, in many cases, sufficiently address residential hillside conditions and therefore it is the desire of the Council to explore and review the feasibility of adjusting the height standards to more adequately and uniformly address the variety of topographical conditions in residential areas of the City. The Residential Building Height Task Force is charged with researching this issue and providing recommendations and options to the Council.

In terms of membership, the City Council appointed Council members Harkey and Chilton to the Task Force. The appointed Council members would solicit applications for up to five members of the community to be included in the Task Force. The City

Manager and/or designees would also serve as staff members to provide administrative and technical support to the committee. City Architect/Planning Manager John Tilton has been appointed to the committee by the City Manager.

The proposed maximum twelve month term of the Task Force would commence at the first meeting of its selected members. No additional funding for the Task Force is expected to be required at this time. However, it is expected that in order to garner public input, public workshops will be held in the future, which may require additional funds depending on location.

If the City Council desires to establish the Task Force, staff recommends that Council adopt the attached resolution.

NOTIFICATION/FOLLOW-UP:

None

STRATEGIC PLAN IMPLEMENTATION:

Under the Strategic Planning Initiative to evaluate land use issues to ensure that the goals, policies and programs for the General Plan reflect the community's vision and mission.

FISCAL IMPACT:

None

ALTERNATIVE ACTIONS:

- 1. Provide alternative direction as required.
- 2. Provide additional direction to staff.

ACTION DOCUMENTS:

- A. [Resolution - Establishing a Residential Building Height Task Force](#).....3

SUPPORTING DOCUMENTS:

- B. City Council Policy 206.....5
(Hard Copy provided)

Action Document A: Resolution**RESOLUTION NO. _____****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, ESTABLISHING A RESIDENTIAL BUILDING HEIGHT TASK FORCE**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Establishment of Task Force

There is hereby created a Task Force which shall be known as the "Residential Building Height Task Force."

SECTION 2. Task Force Membership

Membership of the Residential Building Height Task Force shall consist of two City Council Members; up to five members of the public to be chosen by the two Council Members serving on the Task Force; and, the City Manager or designee(s).

SECTION 3. Staff Assistance

The City Manager will allocate adequate necessary technical and clerical assistance to the Task Force subject to the City's priorities and workload.

SECTION 4. Compensation

Members of the Task Force shall serve without compensation.

SECTION 5. Duties of Task Force

To develop recommendations for City Council consideration to improve the City's regulations relative to residential building heights.

SECTION 6. Term of Task Force

The term of the Task Force shall begin at the first regular meeting of the selected members and shall continue in effect for a maximum of twelve months.

SECTION 7. The Task Force shall meet on a monthly basis and otherwise as required.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dana Point at its regular meeting held on the 23rd day of February, 2005.

WAYNE RAYFIELD, MAYOR

ATTEST:

SHARIE APODACA, INTERIM CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF DANA POINT)

I, _____, City Clerk of the City of Dana Point, California do hereby certify that the foregoing Resolution No. _____ was duly adopted and passed at a regular meeting of the City Council on the 23rd day of February, 2005, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SHARIE APODACA, INTERIM CITY CLERK