

**CITY OF DANA POINT**  
**AGENDA REPORT**

Reviewed By:	
DH	<u>  X  </u>
CM	<u>  X  </u>
CA	<u>      </u>

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**DATE:** FEBRUARY 20, 2007

**TO:** CITY MANAGER/CITY COUNCIL

**FROM:** KATHY M. WARD, CITY CLERK

**SUBJECT:** PLANNING COMMISSION APPOINTMENTS

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**RECOMMENDED ACTION:**

That the City Council review the list of Planning Commission applicants and provide staff with direction to proceed with the interviews.

**ISSUE:**

The election and installation of the new Council Members has created a vacancy on the Planning Commission and the Planning Commission Alternate position. Two other Planning Commissioner's (Fitzgerald and O'Conner) terms also expired in February 2007.

**BACKGROUND:**

On November 9, 2005, the City Council updated Council Policy 302 and Dana Point Municipal Code (DPMC) Section 2.06.060 to change the expiration date for City Commissioners to the last day in March. At the completion of their term, Planning Commissioners may be reappointed, pursuant to the same DPMC section.

On December 13, 2006, City Council authorized staff to advertise the vacancies of the Planning Commission. The Clerk's Office advertised the vacancies from January 9 – February 9, 2006.

**DISCUSSION:**

The City Clerk's Office received 16 Planning Commission applications by the deadline on February 9. As per the application and DPMC Section 2.06.030, qualified applicants must be Dana Point residents and registered voters. All applications have been validated by the Registrar of Voter's office.

The applications are included as Supporting Document A and the names of the applicants are as follows:

Edward T. Benz  
Michelle Rene Brough  
Jo Ann Christman  
Ed Conway  
Pam Corliss  
Michael Dec  
Liz Anderson Fitzgerald  
James D. "Jim" Howard  
Karen Kulick  
Barbara Merriman  
April O'Conner  
William D. Sharp  
Chris Turner  
Robin Valles  
Paul Weiss  
Nicholas P. Zibyock

Resumes for current Planning Commissioners J. Scott Schoeffel and Norman Denton are also provided in Supporting Document A.

Staff will schedule interviews per Council's direction.

**NOTIFICATION/FOLLOWUP:**

The City Clerk will notify the applicants when the interview schedule has been determined.

**SUPPORTING DOCUMENTS:**

A. Planning Commission Applications (applications on file in Clerk's office).....3