

CITY OF DANA POINT
AGENDA REPORT

Reviewed By:	
DH	_X_
CM	_X_
CA	___

DATE: JANUARY 15, 2008

TO: CITY MANAGER/CITY COUNCIL

FROM KATHY M. WARD, CITY CLERK

SUBJECT: CITY COUNCIL APPOINTED REPRESENTATIVES AND CITY COMMISSIONS, COMMITTEES, SUBCOMMITTEES AND TASK FORCES

RECOMMENDED ACTION:

That the City Council approve the Mayor's recommended changes to the Council Committee's list for outside agencies (Action Document A) and the City's internal Committee, Subcommittees and Task Forces List (Action Document B).

DISCUSSION:

At the beginning of each year, the City Council considers the appointment of City Council Member representatives and alternates to outside governmental agencies. The Mayor has suggested minor changes for the Council's Committee Assignments for 2008. **Action Document A** lists the recommended changes in **bold**. It is recommended that the City Council consider appointments to these outside agencies for the calendar year 2008 as deemed appropriate and/or provide direction to staff.

Action Document B lists the City's committees, subcommittees, task forces and boards. The membership of each subcommittee or task force includes public members as well as two City Council representatives. One recommended change is in **bold**. It is recommended that the City Council consider appointments to these advisory bodies and/or provide direction to staff.

NOTIFICATION/FOLLOW UP:

Notification will be made to agencies affected by City Council action.

FISCAL IMPACT:

Costs to provide City staff support to commissions, committees and subcommittees is unknown at this time, until further direction is provided.

ALTERNATIVE ACTIONS:

Other alternatives as directed by the City Council.

ACTION DOCUMENTS:

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A. [Dana Point City Council Committee Assignments](#) 3

B. [List of City Commissions, Committees, Subcommittees and Task Forces](#) 5

Action Document A

DANA POINT CITY COUNCIL COMMITTEE ASSIGNMENTS - 2008

NAME OF AGENCY/COMMITTEE MEETING LOCATION	REPRESENTATIVE	APPOINTED	MEETING FREQUENCY
Animal Services Subcommittee Coastal Animal Services Authority (CASA) 535 Avenida Fabricante, San Clemente 92672 JPA provides for 2 year appointment, 361-8205	Anderson Weinberg (alt.)	1/15/08 1/15/08	Quarterly roughly 6:00 p.m.
California Joint Powers Insurance Authority 8081 Moody, La Palma 90623 (800)229-2343	Bartlett Bishop (alt.)	1/15/08 1/15/08	Annually/Mo.
Capistrano Unified School District 33122 Valle Road San Juan Capistrano 92675 (949)489-7000	Harkey Bartlett	1/15/08	As Needed
Foothill/Eastern Transportation Corridor Agency + 125 Pacifica #120, Irvine 92618 PO Box 53770, Irvine 92619-3770 (949) 754-3400 1. Board of Directors 2. Operations Committee Compensation = \$120/mtg. + .48_ per mile	Bartlett Harkey (alt.)	1/15/08 1/15/08	Monthly for both 1. 2 nd Thurs., 9:30 a.m. 2. Weds. 8 days before Board, 12 noon
Great Park Conservancy Advisory Council (949) 653-1775 Carol Simon	Bishop* Anderson (alt.)	1/15/08 1/15/08	As needed
Interjurisdictional Planning Forum for Growth Management Area (GMA) 11 pursuant to Measure M (Rotates between cities of SJC, Dana Point and SC) Public Works and Engineering Services 248-3582	Bishop Harkey (alt.)	1/15/08 1/15/08	Annually No set date or time
League of California Cities 1. League of California Cities Annual Conference Voting Delegate and Alternate 2. City Selection Committee Voting Delegate and Alternate (714)972-0077	Mayor* Mayor Pro Tem* Mayor* Mayor Pro Tem* * (or Mayor's appointee)	1/15/08 1/15/08	1. Annual Conf. in September 2. Monthly - Varies
Orange County Council of Governments (OCCOG) City of Mission Viejo (949)470-3033	Harkey Bartlett (alt.)	1/15/08 1/15/08	Monthly 4 th Thursday 11:30 am Annual meeting in August
Orange County Fire Authority + 1 Fire Authority Road Irvine, CA 92602 Compensation = \$100 per meeting \$300/mo. maximum (714)744-0400	Weinberg Bishop (alt.)	1/15/08 1/15/08	Monthly & As Needed 4 th Thursday 6:30 p.m.

* Historically, representatives are current Mayor and/or Mayor Pro Tem

+ Compensation provided

NAME OF AGENCY/COMMITTEE MEETING LOCATION	REPRESENTATIVE	APPOINTED	MEETING FREQUENCY
Orange County Library Advisory Board County Library Headquarters (714)566-3040	Anderson Weinberg (alt.) (2 yr. Term exp. 12/08)	1/15/08 1/15/08	Quarterly roughly 4:00 p.m.
Ocean Institute Board of Directors (949)496-2274	Harkey Bartlett (alt.)	1/15/08	Wednesdays 1/31,5/23,10/3 7:30 a.m.
Orange County Vector Control District + Water Control District, Garden Grove 13001 Garden Grove Blvd., Garden Grove, CA 92843 Compensation = \$100 per month, no mileage (714)971-2421	W. Rayfield (public member) Weinberg (alt.) (2 year term expires 12/08)	1/15/08 1/15/08	Monthly 3 rd Thursday 3:30 p.m.
Ritz-Carlton Community Events Meeting Ritz-Carlton Hotel 1 Ritz-Carlton Dr., Dana Point 240-2000	Mayor* Mayor Pro Tem (alt.)*	1/15/08 1/15/08	As needed 7:30 a.m.
San Joaquin Transportation Corridor Agency + 125 Pacifica #120, Irvine 92618 PO Box 53770, Irvine 92619-3770 1. Board of Directors 2. Budget and Finance Committee 3. SJH Right-of-Way Ad Hoc Committee Compensation = \$120/mtg. + .48_ per mile (949) 754-3400	Harkey Bartlett (alt.)	1/15/08 1/15/08	Monthly for all 1. 2 nd Thursday 9:30 a.m. 2. Tuesdays 9 days before Board, 12 noon 3. As Needed
South Coast Water District 31592 West St Laguna Beach 92651 (949)499-4555	Bishop Weinberg	1/15/08	As Needed
So. Orange County Association of Mayors (SOCAM) Location rotates between South County Cities	Mayor* Mayor Pro Tem (alt.)*	1/15/08 1/15/08	Bimonthly 7:30 a.m.
So. Orange Co. Major Investment Study Group (SOCMIS) OCTA 550 S. Main St. Orange. CA 92863 (714) 560-6282	Harkey Bishop (alt.)	1/15/08 1/15/08	Quarterly
Transportation Corridor System 125 Pacifica #120, Irvine 92618 P.O. Box 53770, Irvine 92619-3770 (949) 754-3400	Bartlett Harkey (alt.)	1/15/08	As needed

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+ Compensation provided

Action Document B

CITY OF DANA POINT - 2008

List of Boards, Commissions, Committees, Subcommittees, and Task Forces

NAME OF BOARD, COMMISSION, COMMITTEE, SUBCOMMITTEE OR TASK FORCE	COUNCIL REPRESENTATIVE	STAFF	MEETING FREQUENCY
Charitable Grant Subcommittee <u>Public Members:</u> Judy Davison Gwen Drenick Nancy Jenkins	Bartlett Anderson	Kathy Ward Kevin Evans	As needed
Investment Review Committee <u>Public Members:</u> Nancy Baumann (appointed by the Council 1-16-07) Larry Rolapp (appointed by the City Mgr. 11-2-95)	Bartlett Harkey	Mike Killebrew Andy Glass Doug Chotkevys	As Needed/ Annually
Library Task Force <u>Public Members:</u> Wayne Rayfield Lynn Dawson Joanna Adrian Bill Johnson Philip Bordeaux Michael Mata Judy L. Smith <u>Alternate:</u> Karin Schnell	Harkey Anderson	Kevin Evans	As Needed
Ocean Water Quality Subcommittee <u>Public Members:</u> Richard Dietmeier Michael Kelly Wayne Rayfield Nyle Schafhauser	Bishop	Brad Fowler Lisa Zawaski	2 nd Tuesday of the month at 3:00 p.m.
Planning Commission <u>Commissioners:</u> Liz Anderson-Fitzgerald, Chair Norman Denton, Vice Chair Michelle Brough Ed Conway J. Scott Schoeffel <u>Alternate commissioners:</u> Michael Dec	N/A	Kyle Butterwick John Tilton	Meets on 2 nd and 4 th Tuesdays of the month at 7:00 p.m.
Residential Building Height Task Force			Sunsetted on 4-12-06

NAME OF BOARD, COMMISSION, COMMITTEE, SUBCOMMITTEE OR TASK FORCE	COUNCIL REPRESENTATIVE	STAFF	MEETING FREQUENCY
Sea Terrace Park Subcommittee <u>Public Members:</u> Joanna Adrian Philip Bordeaux Lynn Dawson Bill Johnson Michael Mata Judy L. Smith <u>Alternate:</u> Karin Schnell	Weinberg Anderson	Kevin Evans	As Needed
Town Center Subcommittee <u>Public Members:</u> Alice Anderson Kirsten Reynolds Yvonne English Karin Schnell Jim Howard Beverly A. Sels Ronna Kincaid Georgia Theodor Bob Mardian Terry Walsh Jim Miller Wayne Rayfield	Anderson Weinberg	Kyle Butterwick John Tilton Brad Fowler	As Needed
Traffic Improvement Commission <u>Public Members:</u> Rod Howorth, Chair Linda Carol Brame Gary Kamm Ahmad Hindiyeh Wayne Vega	N/A	Brad Fowler Matt Sinacori Conrad Lapinski Sgt. Lynn Koehmstedt	Meets on the 3 rd Wednesday of the month at 3:00 p.m.
Utility Undergrounding Subcommittee			Sunsetted
Youth Board <u>Students:</u> Courtney Barrett Jennifer Kuperman Corey Clippinger Morgan Miyazono Kaylie Fernald Mathew Myers Jonathan Gossett Alexandra de Peyster David Heredia Kristina Spaur Member-At-Large: Shannon Daley	N/A	Jennifer Anderson	Starting: 09/06/07 1 st and 3 rd Thursdays of the month at 4:00 p.m